

Central Presbyterian Church of Des Moines is seeking applicants for a full-time

# Director of Youth & Children's Ministry



## Purpose

We are looking for a creative, energetic leader to coordinate our church's youth and children's ministry (grades K–12), with the goal of nurturing their growth in faith, in service, and in relationship with each other and with God.

## About Our Church

Founded in 1848, Central Presbyterian Church is a vibrant, growing congregation of over 500 members who come from all around the Des Moines metro area. Our Christian education program has a current active enrollment of 35 children in grades K-5 and 16 youth.

Our mission statement: "We strive to be a Christian congregation dedicated to a strong tradition of worship, committed to spiritual inquiry and growth, caring for one another, and bearing witness to God's love in the world."

## Primary Responsibilities

Organize and coordinate weekly children's and youth programs, which include a mix of faith formation, mission/service projects, fun, and fellowship.

Plan ways for children and youth to be involved in worship services on a regular basis and lead the children's time in the worship service on Sundays.

Develop supportive relationships with children and youth and cultivate a sense of community.

Recruit and equip volunteers for children's and youth programs and facilitate background checks and child abuse protection training for volunteers.

Coordinate calendar of youth and children's activities and special events with other church staff and provide program schedules and information for publication on an ongoing basis.

Communicate regularly with parents and volunteers regarding youth and children's programs and events.

Collaborate in weekly staff meetings and monthly Christian Education Committee meetings.

## Qualifications

Bachelor's degree preferred with some coursework in education, religion, or ministry ideal.

Experience leading youth educational programs in a school, camp, or related setting preferred.

Enthusiasm, initiative, and an ability to relate well with youth and their families.

Strong organizational and communication skills.

Computer/technological skills.

Vibrant sense of faith and membership in a Presbyterian or other mainline Protestant church.

## Performance Reviews

The pastor will establish employee performance goals and evaluate progress toward achieving the established goals. The committee will review the responsibilities of this position periodically to meet the needs of the program.

## Background Check

As a condition of employment, the applicant is required to submit to a pre-employment criminal and Department of Health and Human Services background check.

## Job Information

This is a full-time staff position with a semi-flexible schedule. This position requires the ability to work flexible hours to meet the programmatic needs of the youth and children's ministry and to accommodate the seasonal aspects of Christian ministry.

Annual salary: \$50,000–60,000

Benefits: retirement benefits, continuing education allowance, paid vacation time

Beginning – effective immediately.

## To apply

Please submit resume and cover letter to [hr@dmcpc.org](mailto:hr@dmcpc.org).